



City of Peoria Fire-Medical Department

8401 West Monroe Street, Peoria, Arizona 85345
Phone: 623-773-7279 Fax: 623-773-7295

Fire Protection Contractor Requirements

Effective 10/1/2005 (revised 04/29/2015) – As a result of the high inspection failure rates on fire protection equipment resulting in unacceptable delays to our customers the Peoria Fire-Medical Department has implemented strict requirements for fire protection contractors. At all times, when fire protection systems and/or equipment is being installed and/or serviced, the company performing the work must have a valid Fire Protection Contractors permit issued by the Fire Department. Additionally, the work must be performed by or directly supervised by a “Competent On-Site Person” in possession of one or more of the items required in the Peoria Fire Code Amendments listed below.

The requirements to apply for a Fire Protection Contractors permit or to renew a Fire Protection Contractors permit are for the company to submit the following documentation to the City of Peoria Fire-Medical Department – Fire Prevention Division. Fire Prevention is located at 8351 West Cinnabar Avenue, Peoria, Arizona 85345. For questions call (623) 773-7279.

1. Complete the permit application (attached to this memo or available on the Fire Department web site <http://www.peoriaaz.gov/fire>).
2. Provide a copy of your current product and liability insurance certificate naming the City of Peoria as Certificate holder.
3. Provide a copy of your current City of Peoria sales tax license.
4. Provide a copy of your current Arizona Contractors license.
5. Provide the permit fee of \$75.00, payable to the City of Peoria.
6. Fire protection contractors shall agree that their persons involved in the installation, modification, or inspection of any fire protection equipment shall be certified or receive direct supervision per the Peoria Fire Code Section 910.10.2. Provide a written statement to this effect on company letterhead and signed by a responsible party of the company.

All required documentation **MUST** be present with the completed application. Payment for the permit(s) to be processed is to be included with the application. Incomplete applications will be returned without a review being conducted. Review of the permit application and/or materials will not be conducted until the application is deemed complete. Submit check or money order payable to “City of Peoria” for the full amount. NOTE: No cash or credit card payments can be accepted at the Fire Department.

The following are excerpts from the City of Peoria amendments to the 2012 edition of the *International Fire Code* which documents where the requirements originate from.

Section 105.6.47 Any person, corporation, partnership or other entity engaged in the business of design, install, monitor, sell, or service within the City of Peoria shall, obtain a permit from the Fire Department. The permit application shall include the following: Copy of State and City license, and Copy of Certification.



Section 901.11.2 Each fire protection system installation, modification, or inspection job shall receive “direct supervision” from a “competent on-site person” or persons possessing the following necessary approvals:

Section 901.11.2.1 For Fire Alarm installation, modification, or inspections one or more of the following:

1. National Institute of Certification in Engineering Technology (NICET) fire alarm level II; or
2. Successful completion of Local Exam; or
3. Other certification acceptable to the Fire Code Official.

Section 901.11.2.2 For Fire Sprinkler System and underground fire line installation, modification, or inspections one or both of the following:

1. National Institute of Certification in Engineering Technology (NICET) fire sprinkler level II; or
2. Successful completion of Local Exam; or
3. Other certification acceptable to the Fire Code Official.

Section 901.11.2.3 For Fire Special Hazard Fire System installation, modification or inspection for one or more of the following:

1. National Institute of Certification in Engineering Technology (NICET) special hazards suppression systems level II;
2. Successful completion of Local Exam; or
3. Other certification acceptable to the Fire Code Official.

Section 901.11.2.4 The “competent on-site person” shall have in their possession documentation of their qualifications and a picture I.D. These documents must be presented to the Fire Code Official or designated representative upon request.

Failure to comply with these requirements during the plan review and/or inspection process can result in the following:

1. Plans will be denied until such time as the listed permit holder has a valid Fire Protection Contractors Permit. 3rd and subsequent plan reviews will result in double plan review fees being assessed.
2. Inspection requests will be denied until such time as the listed permit holder has a valid Fire Protection Contractors Permit.
3. Inspections in the field will be denied and issued a red tag should the listed permit holder not have the appropriate “competent on-site person” at the inspection. 2nd and subsequent re-inspections will be assessed a \$100.00 re-inspection fee that must be paid before any additional inspections can be processed.
4. Spot inspections in the field where it is discovered that work on the fire protection system(s) is being performed, including subcontractors, without the required “competent on-site person” supervising the work will result in a “Stop Work Order” being issued. The permit will be locked and will require that an inspection be called to release the stop work order. This inspection request will count as one of the two allowed inspections under the permit for the appropriate phase (rough or final).



Required Operational Permits per section 105.6					
Permits		Fee	Permits		Fee
[]	Aerosol products	\$50.00	[]	Hot work operations	\$50.00
[]	Amusement buildings	\$50.00	[]	Industrial ovens	\$35.00
[]	Aviation facilities	\$50.00	[]	Lumber yards and woodworking plants	\$50.00
[]	(*) Carnivals and fairs	\$200.00	[]	Liquid or gas fueled vehicles or equipment in assembly buildings	\$35.00
[]	Cellulose nitrate film	\$50.00	[]	LP gas	\$100.00
[]	Combustible dust producing operations	\$50.00	[]	LP gas - store, use, handle or dispense greater than 120 gallons	\$50.00
[]	Combustible fibers	\$50.00	[]	LP gas – exchange station	\$50.00
[]	(*) Compressed gases	\$50.00	[]	Magnesium	\$50.00
[]	Covered mall buildings	\$100.00	[]	Miscellaneous combustible storage	\$50.00
[]	(*) Cryogenic fluids	\$50.00	[]	(*) Open burning	\$50.00
[]	Cutting and welding	\$50.00	[]	Open flames and torches	\$35.00
[]	Dry cleaning plants	\$35.00	[]	Open flames and candles	\$50.00
[]	(*) Exhibits and trade shows (1 – 5,000 sq. ft.)	\$100.00	[]	(*) Organic coatings	\$50.00
[]	(*) Exhibits and trade shows (5,001 sq. ft. +)	\$150.00	[]	Places of assembly	\$35.00
[]	(*) Explosives (blasting, use or transport) (initial 30 days/each additional 30 days)	\$100.00/75.00	[]	(*) Places of assembly (concert 1 – 5,000 sq. ft.)	\$100.00
[]	(*) Explosives (fireworks display)	\$500.00	[]	(*) Places of assembly (concert 5,001 sq. ft. and greater)	\$150.00
[]	(*) Explosives (fireworks sales below exempt amount)	\$35.00	[]	Private fire hydrants	\$35.00
[]	(*) Explosives (fireworks sales above exempt amount)	\$200.00	[]	Pyrotechnic special effects material	\$35.00
[]	Fire hydrants and valves	\$35.00	[]	Proxylin plastics	\$35.00
[]	(*) Flammable and combustible liquids (per site)	\$250.00	[]	Refrigeration equipment	\$50.00
[]	(*) Floor finishing	\$75.00	[]	Repair garages and motor fuel dispensing facilities (each site)	\$50.00
[]	Fruit and crop ripening	\$50.00	[]	Rooftop heliports	\$35.00
[]	(*) Fumigation and thermal insecticidal fogging	\$100.00	[]	Spraying and dipping	\$50.00
[]	(*) Hazardous materials (Group 0)	\$0	[]	Storage of scrap tires and tire byproducts	\$50.00
[]	(*) Hazardous materials (Group 1)(one time fee)	\$150.00	[]	(*) Temporary membrane structures, tents and canopies (each)	\$80.00
[]	(*) Hazardous materials (Group 2)(annually)	\$300.00	[]	Tire rebuilding plants	\$35.00
[]	(*) Hazardous materials (Group 3)(annually)	\$500.00	[]	Waste handling	\$50.00
[]	HPM facilities	\$35.00	[]	Wood products	\$50.00
[]	High pile storage	\$50.00	[]	(*) Fire protection contractor	\$75.00
(*) Required Construction Permits per Section 105.7					
Permits		Fee	Permits		Fee
[]	Battery system	\$100.00/hr	[]	LP gas (install greater than 125 gallons)	\$360.00
[]	Compressed gases (install per system)	\$250.00	[]	LP gas (same install w/o fire protection)	\$200.00
[]	Compressed gases (modification per system)	\$150.00	[]	Private fire hydrants	\$100.00/hr
[]	Flammable and combustible liquids (new tank above ground)	\$360.00	[]	Spraying and dipping (per booth or single)	\$150.00
[]	Flammable and combustible liquids (new tank underground)	\$360.00	[]	Cryogens (install per system)	\$250.00
[]	Flammable and combustible liquids (underground tank removal – 1 st tank)	\$360.00	[]	Cryogens (modification per system)	\$150.00
[]	Flammable and combustible liquids (underground removal additional tank)	\$360.00	[]	Industrial ovens	\$50.00
[]	Hazardous materials (1 st or single)	\$360.00	[]	Refrigeration equipment (installation per system)	\$50.00
[]	Hazardous materials (each additional)	\$50.00			
[]	Hazardous materials (per modification)	\$100.00			

PART FOUR – Applicant Date and Signature and Printed Name:

Date: _____ Applicant Signature: (X) _____

PRINT NAME: _____

By signing this application you are providing the Peoria Fire Department permission to inspect the facility listed in Part One under “Site Address” to verify compliance with the permit to be issued. Inspections are required per Peoria City Code section 9-33, subsection 104.3 to verify compliance with the Fire Code and for the mitigation of hazards.

PART FIVE – Processing and Payment Instructions:

Apply in person and/or pay at:

City of Peoria
Development and Community Services
Building
9875 North 85th Avenue
Peoria, Arizona 85345

-OR-

Apply in person or mail to:

City of Peoria Fire-Medical Department
Public Safety Administration Building
8351 West Cinnabar Avenue
Peoria, Arizona 85345

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