Development Services Expedited Plan Review
Request Form

Handout 410

01/09

9875 N. 85th Avenue, Peoria, Arizona 85345 623-773-7225 FAX: 623-773-7245

Project Name:	
Project Location:	
Date of Request:	
Project Sq. Ft.:	
Zoning Approved for Use:	
Construction Type:	
Anticipated Date of 1st Submittal:	
Contact Name and Phone:	

Please check the box for the division which you are requesting consideration for Expedited Plan Review

	Approved	Denied	Signature
❒ Development Engineering	❒	❒	_____
❒ Building Safety	❒	❒	_____
Planning & Zoning			
Fire Department			

Comments:

Development Services
Expedited Plan Review
Process

1. Requests for expedited plan review shall be submitted on the COP approved form.

2. Eligibility for expedited plan review will be determined by the designee for each department/division. Criteria for eligibility will be based upon:
   - Available plan review time slot
   - Plan submittal completeness and quality

3. Expedited plan review written requests shall be submitted for an individual project only and not for the entire development.

4. The expedited plan review time frame is determined as 50% of the standard review time frame. The time frame may vary by department/division.

5. Upon acceptance of the expedited review written request, the applicant shall pay the expedited review fee, in addition to all applicable review fees, as established in the adopted Fee Schedules for each department/division.
   - Community Development City Code 2-209
   - Development Engineering City Code 2-211
   - Fire Department City Code 9-33(d)

6. After review comments are released for the first review the review team members will be available to answer any questions as a result of the comments.

7. If at any time during the expedited review process, the department/division designee determines that the applicant is not being responsive to review comments or providing incomplete submittals, the division designee may suspend the project from further expedited review eligibility. If suspended, the applicant will not be eligible for a refund of the expedited or plan review fees.

8. Expedited plan review and fees only apply to the first two review submittals. Any subsequent required submittals may be subject to additional review fees.

We value your comments!
www.peoriaaz.gov/devcomments